



BOARD OF SUPERVISORS

Gloria Molina
First District

Yvonne Brathwaite Burke
Second District

Zev Yaroslavsky
Third District

Don Knabe
Fourth District

Michael D. Antonovich
Fifth District


THOMAS L. GARTHWAITE, M.D.
Director and Chief Medical Officer

FRED LEAF
Chief Operating Officer

COUNTY OF LOS ANGELES
DEPARTMENT OF HEALTH SERVICES
313 N. Figueroa, Los Angeles, CA 90012
(213) 240-8101

September 12, 2005

TO: Each Supervisor

FROM: Thomas L. Garthwaite, M.D. 
Director and Chief Medical Officer

SUBJECT: **NOTICE OF INTENT TO EXTEND EXISTING INFORMATION
TECHNOLOGY SUPPORT SERVICE MASTER AGREEMENT (ITSSMA)
WORK ORDERS N04-0341, N04-0342, AND N04-0364 WITH MODIS
INCORPORATED**

This is to advise you of my intent to request Internal Services Department (ISD) to amend three current ITSSMA Work Orders Nos. N04-0341, N04-0342, and N04-0364 with MODIS, Inc., which will expire September 30, 2005. This request is to extend these Work Orders for 12 months to September 30, 2006 and to increase the total maximum amount by \$342,680 to bring the grand total of the Work Orders to \$1,033,630. This request is to obtain technically skilled contractual staff for the Department of Health Services (DHS) Clinical Resource Management (CRM) Program in order to continue its implementation. In accordance with ITSSMA Guidelines, prior Board notice is required for projects that will exceed \$300,000. This office previously notified your Board on August 13, 2004 that this project would exceed that threshold.

Background

The DHS CRM Program was an integral part of the County's Medicaid 1115 Waiver objectives. CRM is adopting new methods for delivering health care by utilizing a standardized approach to clinical decision-making and optimization of resources. The development, implementation, and maintenance of the technological infrastructure of database applications are critical to the success of the CRM Program.

Some existing CRM applications require transition to modern Window-based platforms, others require new development or interface to other applications. In May 2003, a team of consultants was selected from MODIS, Inc., through the ITSSMA competitive bidding process to work on CRM applications and three Work Orders were executed for a total of \$293,900. One of the Work Orders was subsequently terminated in June 2003. The service requirements were re-bid and a new Work Order was executed in November 2003. The three Work Orders were subsequently extended to September 30, 2005.

Scope of Work

The scope of work will remain unchanged. The team of consultants includes a Database Administrator (DBA), a Senior Programmer, and a Junior Programmer. This team will continue to support the DHS CRM Information Technology Group (DHS CRM ITG) staff. The job duties include:

- Migrating the CRM application architecture to Microsoft .NET technology;
- Optimizing the current database schema, tables for Microsoft SQL technology;
- Designing, developing, testing, implementing and deploy critical components of new applications in the new platforms; and
- Providing knowledge transfer to DHS CRM ITG staff to continuously develop and maintain the CRM system after September 30, 2006.

Justification

In the previous year, the consultant team successfully migrated the system from Advantage database server to Microsoft SQL Server. The team also developed critical components on the existing platform and expanded the Advanced Triage Emergency Medicine Management project full scale at the Department of Emergency Medicine and Outpatient Registration area.

However, due to the complexity of the historical clinical data in the existing system, additional time is required to accomplish the optimization of the database design, and the migration of the existing application architecture to the Microsoft .NET technology. The Department recommends the extension of Work Order N04-0341, N04-0342, and N04-0364 for a 12-month period, from October 1, 2005 through September 30, 2006.

There are no County employees with the expertise or skills needed to perform the technical programming and database administration needed to develop and implement the necessary CRM applications. Once the necessary interfaces and technological infrastructures have been developed and successfully deployed, these temporary resources will not need to be sustained. The consultants will provide the technical expertise in database design and knowledge transfer to DHS technical staff to maintain the CRM system after September 30, 2006.

Fiscal Impact

The hourly rates for each contractor will remain the same during the extended term.

Work Order	Current Term	Current Maximum Amount	Additional Amount	New Maximum Amount
N04-0341	06/03/2003 - 09/30/2005	\$339,060	\$143,520	\$482,580
N04-0342	06/04/2003 - 09/30/2005	\$167,090	\$74,360	\$241,450
N04-0364	11/05/2003 - 09/30/2005	\$184,800	\$124,800	\$309,600
	Total	\$690,950	\$342,680	\$1,033,630

DHS CRM has included this funding in its FY 2005-06 Information Technology operating budget.

Notification Timeline

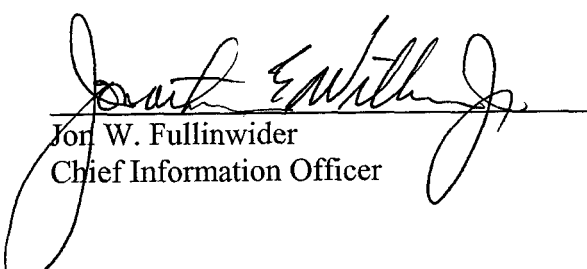
Consistent with ITSSMA policies and procedures, we are informing your Board of our intention to extend the term of these Work Orders and increase the maximum amount of each. On September 14, 2005, we will inform your Board of this request and wait two weeks from this date to instruct ISD to proceed with the amendments.

If you have any questions or need additional information, please contact Ellen Marie Gail, Clinical Resource Management, at (818) 364-3272.

TLG:gc

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors
Director, Internal Services Department

NOTED AND APPROVED:


Jon W. Fullinwider
Chief Information Officer

09/13/2005
Date